



**Shareholder Communications and Investor
Relations Policy**
CG 6.1-5

Approved by the Board on Dec, 2022

Michael Utsler
Executive Chairman

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1. Introduction

The Board recognises that it needs to engage with its shareholders and provide them with appropriate information and facilities to allow them to exercise their rights as shareholders effectively. This includes:

- a) giving shareholders access to information about the Company and its governance;
- b) communicating openly and honestly with shareholders; and
- c) encouraging and facilitating their participation in meetings of shareholders.

The purpose of this policy is to outline how the Company will provide shareholders and other investors with information about itself and its governance, and to outline the Company's investor relations program. References in this policy to communicating and interacting with shareholders includes, where securities are held by a custodian or nominee, communicating or interacting with the beneficial owner of the securities where known by the Company

The Company recognises the value of providing current and relevant information to its shareholders.

The Chief Executive Officer (CEO), Chairman, Company Secretary and Chief Financial Officer have the primary responsibility for communication with shareholders.

Information is communicated to shareholders through:

- (a) continuous disclosure to relevant stock markets of all material information;
- (b) periodic disclosure through the annual report, half year financial report and quarterly reporting of exploration activities and cash flows;
- (c) notices of meetings and explanatory material;
- (d) investor presentations;
- (e) the annual general meeting; and
- (f) the Company's web-site at www.ottoenergy.com

The Company is committed to the promotion of investor confidence by ensuring that trading in the Company's securities takes place in an efficient, competitive and informed market.

2. Electronic communication and web-site

The Company believes that communicating with shareholders by electronic means, particularly through its web-site, is an efficient way of distributing information in a timely and convenient manner.

The Company's web-site includes the following pages, which contain relevant information for shareholders:

- (a) announcements section containing copies of ASX announcements made by the Company and press releases;
- (b) reports section, which contains copies of annual, half yearly and quarterly reports and other investor material;
- (c) research section, which contains broker research reports published on the Company;
- (d) presentation section;
- (e) media section containing copies of news articles and other media releases on the Company; and
- (f) section on the Company's corporate governance policies and practices.

Shareholders can register via the Company's web site to receive email notification of when an announcement is made by the Company to the ASX including releases of the annual, half yearly and quarterly reports.

The Company's web-site will be updated with material released to the ASX as soon as practicable after confirmation of release by the ASX. The Company places the full text of notices of meeting and explanatory material on the web-site.

All web-site information will be continuously reviewed and updated to ensure that information is current, or appropriately dated and archived.

3. Annual report

The annual report is delivered by post to those electing to receive a hard copy and is also placed on the ASX company announcement platform and the Company's website.

4. Annual general meeting

The Company recognises the rights of shareholders and encourages the effective exercise of those rights through the following means:

- (a) notices of meetings are distributed to shareholders in accordance with the provisions of the Corporations Act;
- (b) notices of meeting and other meeting material are drafted in concise and clear language;
- (c) shareholders are encouraged to use their attendance at meetings to ask questions on any relevant matter, with time being specifically set aside for shareholder questions;
- (d) notices of meetings encourage participation in voting on proposed resolutions by lodgement of proxies, if shareholders are unable to attend the meeting;
- (e) it is general practice for a presentation on the Company's activities to be made to shareholders at each annual general meeting; and
- (f) it is both the Company's policy and the policy of the Company's auditor for the lead engagement partner to be present at the annual general meeting and to answer any



questions regarding the conduct of the audit and the preparation and content of the auditors' report.

Policy history

Updated: November 2022

Review frequency: Every Two Years or as required